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THE DIAMOND FACE INSTITUTE

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PATIENT'S BILL OF RIGHTS

THE PATIENT HAS THE RIGHT TO:

1. Considerate and respectful care.
2. Knowledge of the name of the physician who has primary responsibility for coordinating the care and the names and professional relationships of the other physicians and non-physicians who will see the patient.
3. Receive as much information about any proposed treatment or procedure as the patient may need in order to give informed consent or to refuse this course of treatment. Except in emergencies, this information shall include a description of the procedure or treatment, alternate courses of treatment or non-treatment and the risks involved in each and to know the name of the person who will carry out the procedure or treatment.
4. Participate actively in any decisions regarding medical care. To the extent permitted by law, this includes the right to refuse treatment.
5. Full consideration of privacy concerning the medical care program. Case discussion, consultation, examination and treatment are confidential and should be conducted discreetly. The patient has the right to be advised as to the reason for the presence of any individual.
6. Confidential treatment of all communications and records pertaining to his/her care.
7. Reasonable continuity of care and to know in advance the time and location of appointment as well as identity of persons providing the care.
8. Be advised if the physician's purpose is to engage in or perform human experimentation affecting care or treatment. The patient has the right to refuse to participate in such projects.
9. Have all patients rights apply to the person who may have legal responsibility to make decisions regarding medical care on behalf of the patient.
10. Have complaints forwarded to administrative personnel for appropriate response.
11. Know that all the clinic/office personnel will observe these patients rights.

PATIENT'S RESPONSIBILITIES:

The care that a patient receives depends partially on the patient. In addition to those rights, a patient has certain responsibilities.

1. The patient has the responsibility to provide accurate and complete information concerning his/her present complaints, past medical history, and other matters relating to his/her health.
2. The patient is responsible for making it known whether he/she clearly comprehends the course of medical treatment and what is expected of him/her.
3. The patient is responsible for following the treatment plan established by his/her physician, including the instructions of the nurse or other health professionals as they carry out the physician's orders.
4. The patient is responsible for keeping appointments and for notifying the office when he or she is unable to.
5. The patient is responsible for his/her actions should he/she refuse treatment or choose not to follow his/her physician's orders.
6. The patient is responsible for assuring that the financial obligations of his /her care are fulfilled.
7. The patient is responsible for being considerate of the rights of the other patients and office personnel.

SIGNATURE _____

04/01/09

DATE _____ / _____ / _____